

# Lyophilization Services of New England, Inc.

## Bedford, NH Facility

### JOB DESCRIPTION

<b>JOB TITLE:</b> QC Microbiology Technician	<b>LEVEL:</b> <i>Entry Level</i>
<b>DEPARTMENT NAME :</b> Quality Control	<b>REPORTS DIRECTLY TO:</b> Microbiology Supervisor

**I. JOB SUMMARY –**

Responsible for the Microbiological monitoring of classified spaces in Pharmaceutical Manufacturing. Supports general QC laboratory functions and assists in the environmental monitoring of aseptic filling operations. Performs routine water testing of the USP Purified Water systems, WFI system and Clean Steam systems. This position supports environmental monitoring duties at all LSNE facilities as needed. Reports to the Microbiology Supervisor.

**II. JOB DUTIES –**

1. Monitors classified clean rooms during drug manufacturing operations and routine modes for the presence of viable and non-viable particulates.
2. Sample and tests the Water for Injection System, USP Purified Water systems and Clean Steam systems.
3. Completes and maintains accurate and timely records in accordance with CGMPs.
4. Performs all functions assigned independently and reports any unusual occurrences to the Microbiology Supervisor.
5. Write, review, and revise SOPs as required.
6. Performs growth promotion testing on incoming growth media.
7. Performs TOC, LAL and conductivity on water and clean steam samples.
8. Other duties as assigned and required

### **III. PREPARATION, TRAINING & EXPERIENCE – .**

#### EDUCATION AND PROFESSIONAL SKILLS & EXPERIENCE

- Associates Degree and 0-2 years experience in a CGMP environment desired
- Bachelors Degree and 0-2 years experience in a CGMP environment preferred

#### PERSONAL SKILLS & COMPETENCIES

- Excellent organizational skills.
- Strong oral and written communication skills.
- Attention to detail is required.
- Ability to multi-task
- MS Office Suite experience (Excel, Word, Access, and PowerPoint).

### **IV. COMMUNICATIONS & CONTACTS –**

Works closely with quality assurance and quality control staff in performing varied work procedures and activities. Interacts with Operations staff.

### **V. MANAGERIAL & SUPERVISORY RESPONSIBILITIES –**

Not applicable

### **VI. REPORTING RELATIONSHIPS – .**

Microbiology Supervisor